

How to Access Your Account

Congratulations! You're all signed up. Now what?

This is a step-by-step guide for how to sign up and get access to your new account at nationwide.com.

This new account will give you an opportunity to review your funds, manage your asset allocations or find out important news about your retirement plan all online!

Confused by all these terms? Don't worry, there's plenty of time to learn. But first, let's set up your account!

STEP 1

Go to nationwide.com.

STEP 2

Under the "My Account" box on the left-hand side of the screen, you will see a drop-down menu under "Log in to my..." Click on the arrow and select "401(k)/403(b)."

STEP 3

The box will expand and ask you for your **Username** and **Password**.

If this is your first time accessing your account, click the "Sign Me Up" link (the second of the three links located inside the "My Account" box).

The screenshot shows the Nationwide website interface. At the top left is the Nationwide logo with the tagline "On Your Side". To the right is a search bar and "Home" and "Contact Us" links. Below the logo are navigation tabs for "For Individuals", "For Your Business", and "My Account". Under "My Account", there are sub-tabs for "Insurance", "Investments", and "Banking". The "My Account" section is expanded, showing a "Log in to my:" dropdown menu with "401(k)/403(b)" selected. Below this are fields for "Username: (Case sensitive)" and "Password: (Case sensitive)". A "Log in" button is present. To the right of the login fields is a "Sign Me Up" link. Below the login fields are links for "Forgot your username and/or password?", "My account isn't listed", "Sign me up", and "Privacy & Security". The main content area features an advertisement for "Get an auto insurance quote" with a "Get a Quote" button. Below the advertisement is a "New Sponsor" section for NASCAR. On the right side of the page, there are "Popular Links" and "About Us" sections.

STEP 4

You're now in the "Set Up Access" screen. Enter your 9-digit Social Security number (without dashes or hyphens) in the "Social Security or Tax ID number" section.

STEP 5

Next to the "Customer Account Number(s)", please enter your Nationwide® case number, which we have recorded as _____. (Again, please don't use any dashes or hyphens). Click the orange "Next" button.

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On Your Side

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welcome | site information | **set up access** | login

Set Up Access

1. getting started | 2. create user name and password | 3. password reset options | 4. view confirmation

Please enter the numbers on each account you would like to access. Your account number is your contract, policy, entity or case number.

If you are a **Group Pension Service Provider** or **Group Pension Series Plan Sponsor**, select the appropriate box below.

Asterisk (*) indicates a required field

* Social Security or Tax ID Number:
(No spaces or dashes)

* Customer Account Number(s):

(No spaces or dashes)

I am a Group Pension Service Provider

I am a Group Pension Series Plan Sponsor

Next

STEP 6

The next screen allows you to create your username and password. Please review the instructions when creating them. *Note: both username and password must be at least eight characters long and must be a combination of both alpha and numeric characters (e.g., abcd1234).*

STEP 7

Once you've created your own customized username and confirmed your password, please click the orange "Next" button.

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Set Up Access

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Create your user name and password. Your password should meet the requirements listed below.

User Name:

Password:

Confirm Password:

Next

Create a user name that:

- is at least eight characters long
- doesn't contain special characters (acceptable characters are 0-9,a-z, and A-Z)
- is different from the password
- is case sensitive

Create a password that:

- contains at least one letter and one number
- may contain upper and lower case letters
- is at least eight characters long
- doesn't contain special characters (acceptable characters are 0-9,a-z and A-Z)
- is different from the user name
- is case sensitive

Because the password is case sensitive, please be sure that you are using the same upper case and lower case letters when you logon to the Service Center.

If you have any problems gaining access to the Service Center, click on Contact Us. You can call toll-free at 1-888-867-5175, email or write us for assistance.

STEP 8

The next screen allows you to create your security questions. These are only used if you forget your username and/or password and need to reset these online. You'll complete these three steps:

- A Enter and confirm your e-mail address.
- B Choose one question from the drop down list of questions and answer it.
- C Choose one question from the next set of drop down questions and answer it.

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Set Up Access

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Follow these steps to register for site access. If you ever forget your password, we'll use this information to assist you in resetting your password. Fields marked with a * are required.

Step 1: Enter a valid e-mail address

Your e-mail address should be in the following format: username@somewhere.com. We'll use this e-mail address to notify you if your password is reset. Don't have an email address? There are web sites such as www.hotmail.com or www.yahoo.com where you can register for a free e-mail account. Asterisk (*) indicates a required field.

* E-mail Address:

* Confirm E-mail Address:

*** Step 2: Select and answer one of the following questions**

What is the first name of your favorite celebrity?

Answer to question 1:

*** Step 3: Select and answer one of the following questions**

What is your favorite 5-digit number?

Answer to question 2:

Continue

STEP 9

Once you've completed Step 3, click the orange "Continue" button.

STEP 10

This will take you to a confirmation screen stating that you have updated your profile. Please click the orange "Continue" button.

The screenshot shows the Nationwide website's 'Set Up Access' page. At the top left is the Nationwide logo with the tagline 'On Your Side'. To the right are links for 'nationwide.com', 'privacy', and 'contact us'. Below the logo is a navigation bar with 'welcome', 'site information', 'set up access', and 'login'. The 'set up access' tab is active. The main heading is 'Set Up Access'. Below it is a progress bar with four steps: '1. getting started', '2. create user name and password', '3. password reset options', and '4. view confirmation', with the fourth step highlighted in orange. The text reads: 'This is your confirmation that you have setup online access. We encourage you to keep this information up to date. Click continue to access your account.' At the bottom right is an orange 'Continue' button.

STEP 11

The next screen will confirm that you have successfully created a profile under your plan's Nationwide® case number. Please click the link under "Access your personal account."

STEP 12

The following screen will bring you back to a login screen. Please enter your newly created Username and Password, and click Go.

The screenshot shows the Nationwide website's 'Login' page. At the top left is the Nationwide logo with the tagline 'On Your Side'. To the right are links for 'nationwide.com', 'privacy', and 'contact us'. Below the logo is a navigation bar with 'welcome', 'site information', 'set up access', and 'login'. The 'login' tab is active. The main heading is 'Login'. Below it is a section titled 'Enter Login Information' with two input fields: 'User Name:' and 'Password:'. Below the fields is a note: 'Note: User name and password are case sensitive.' and a link: 'Forget your user name and/or password?'. At the bottom right of this section is a 'Go' button with a right arrow. To the right of the login fields is a 'Help and options' section with three links: 'Demo of Investor Service Center (FLASH)', 'Ready to set up access?', and 'Protecting your account information'. Below this is a section for 'life insurance & annuity customers' with the text 'Go paperless. Get account info & transaction confirmations.' and a link 'Learn more about eDelivery >>'. At the bottom left is a section for 'Other Service Centers' with four links: 'Advisory Services Customer Site', 'Mutual Funds Customer Site', 'Investment Professionals Sales and Service Center', and 'Pension Administrators Service Site'. Below that is a section for 'Technical Requirements' with the text 'In order to use all of the features of the Service Center, your Web browser must accept cookies from this site. Learn more about Microsoft browsers or Netscape browsers.'

**STEP
13**

Review the Electronic Service Agreement and select “Accept” to agree to the terms and conditions. Then, click the orange “Submit” button. You now have access to your online account. Congrats!

Now that you have access to your online account, a world of possibilities is open to you. You can use this site to:

- Check your balance and personal rate of return
- Reallocate your balance
- Get a summary of your retirement balance
- And much more!

Check it out today!

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On Your Side

nationwide.com | privacy | contact us | logout

view account | explore funds | move money | manage profile

news | balance detail | transaction history | future allocation | statements | learning center

Balance Detail

Case Information

Social Security Number:	XXX-XX-1000	Name:	TIM CONSULTANT
Case:	001-80002	Case Name:	R & D SALES

Total Variable Options: \$1,089.30

Current Account Value: \$1,089.30

Current Vested Account Value: \$1,089.30

Outstanding Loan Balance: \$15.00

Total Vested Account Value: \$1,104.30
as of 4/19/2008

You could turn your tax rebate into a lot more than **\$1,200**

[Loan Modeling](#)

Related Information:
[Interested in a loan?](#)

Personal rate of return (as of 03/31/2008)

since 12/22/2005 (annualized)	1.8 %
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What's rate of return got to do with your investment decisions? It doesn't tell the whole story. [read more](#)

Want to know how you're doing?
← Stay on top of your investment performance with **personal rate of return.**

**STEP
14**

Once you've completed your online visit, please don't forget to **Logout**.

Investment strategies do not guarantee a profit or protect against loss in a declining market. Investment strategies offering the potential for higher rates of return also involve a higher degree of risk to principal. The use of asset allocation does not guarantee returns or insulate you from potential losses.

The Nationwide® Group Retirement Series includes unregistered group fixed and variable annuities and trust programs. The unregistered group fixed and variable annuities are issued by Nationwide Life Insurance Company. Trust programs and trust services are offered by Nationwide Trust Company, FSB, a division of Nationwide Bank®. Nationwide Investment Services Corporation, member FINRA. In MI only: Nationwide Investment Svcs. Corporation. Nationwide Mutual Insurance Company and Affiliated Companies, Home Office: Columbus, OH 43215-2220.

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• Not insured by any federal government agency
• May lose value



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